



Tri County Career Center Treasurer Vacancy Notice By Finding Leaders

The Tri-County Career Center Board of Education is seeking an experienced, visionary Treasurer/CFO to serve as the District's Chief Financial Officer. This key leadership position oversees all financial operations for our high school and adult education programs, ensuring fiscal integrity, transparency, and strategic alignment with our mission: Inspire, challenge, and prepare students to reach their career potential.

Founded in 1968, Tri-County Career Center serves students from eight affiliate districts—Alexander Local, Athens City, Federal Hocking Local, Logan-Hocking, Nelsonville-York City, New Lexington City, Southern Local, and Trimble Local—on one campus in Nelsonville, Ohio. We offer a wide range of high school career-tech programs and adult education opportunities, and we are proud of our tradition of excellence, innovation, and community partnerships.

Key responsibilities will include the following:

- Managing all district financial operations, including budgeting, forecasting, investments, payroll, and purchasing
- Ensuring compliance with state and federal regulations and Ohio Revised Code
- Providing accurate and timely financial reporting to the Board of Education, Superintendent, and stakeholders
- Leading long-range financial planning and strategy
- Administering local, state, and federal grant funding, including Perkins and career-technical allocations
- Supervising business office staff and promoting professional growth
- Serving as a collaborative partner to the Superintendent and Board in decision-making

The successful candidate will be a proven leader with a thorough understanding of the State of Ohio standards and system of accountability. This leader will have opportunities to participate in collaborative decision making focusing on improving student performance leading to academic excellence.

Competitive salary and benefits package, commensurate with experience and qualifications. The successful candidate will receive a multi-year contract. Candidates must be available to begin employment on or before January 1, 2026.

The application deadline is October 24, 2025.

Qualifications:

- Bachelor's degree in accounting, finance, or related field (Master's preferred)



- Valid Ohio Treasurer's License or eligibility to obtain one
- Demonstrated knowledge of Ohio school finance, auditing standards, and state/federal reporting requirements
- Experience with career-technical or adult education finance preferred
- Proven leadership, communication, and problem-solving skills
- High standards of ethics, integrity, and professionalism
- Strong team leadership skills and demonstrated ability to work cooperatively as a member of an administrative team
- Excellent verbal and written communication skills
- Ability to create and maintain an atmosphere of respect and trust

Interested candidates can apply on-line at www.findingleaders.com. Additional information can be received by contacting:

Ryan Pendleton: ryan.pendleton@escneo.org, 216-225-8548 or

Paul Pendleton: pendlent@aol.com, 216-225-2787