



EXECUTIVE LEADERSHIP SEARCH ANNOUNCEMENT

EXECUTIVE DIRECTOR OF INTERNAL AUDITS

CLEVELAND MUNICIPAL SCHOOL DISTRICT

CLEVELAND, OHIO



**CMSD
Information**

The Cleveland Metropolitan School District (CMSD) is the third largest public school system in Ohio, serving more than 36,000 students.

Under *The Cleveland Plan*, a groundbreaking reform plan created by the community and written into state law, CMSD strives to ensure that every child receives a high-quality education, regardless of the provider. To that end, CMSD lets families choose which District schools their children attend, with options that include STEM, the arts, single-gender education, International Baccalaureate, Montessori and early college.

CMSD also makes sure students have tech and training to prepare them for the future. The District provides a free laptop or tablet to every student and connects every family that needs internet access. Graduating seniors leave commencement with not only a diploma but also a laptop.

Fast Facts:

Enrollment: 36,298

Gender: 51.7 Male, 48.3 Female

Demographics: 63.8% Black, 17.2% Hispanic, 14.5%

White, 4.5% Other, 23.2%, Special Education, 100%

Economically Disadvantaged, 3.8% Homeless,

5.5% Gifted



OUR VISION

LEARNING IN A POST-PANDEMIC WORLD

In pursuit of a more fair, just and good system of education, we want each of our learners, both each of our scholars and each of their educators, to be individually and collectively presented with academically and intellectually complex tasks that are worthy of their productive struggle and allow them authentic opportunities to demonstrate their work and their learning of academic content and transferable skills in a joyful and adventurous environment.



WWW.CLEVELANDMETROSCHOOLS.ORG

About the Cleveland Community

As a city that continues to undergo economic transformation, Cleveland is home to a large share of young and emerging talent, passionate entrepreneurs, and skilled workers. We're not only a great location to live and work, but we're also a place you can flourish.

Driven by further investment in helping our business community attract, retain, and grow a stronger workforce, Cleveland is a market where employers are thriving.

Major reinvestment happening across Cleveland has uniquely positioned the City to thrive in the new era of the “Mid-Size” metropolis.

**Position
Description**

Reports to: Board of Education and the Chief Financial Officer for day-to-day operation

Directs the Internal Audit Division as an independent appraisal agency while examining and evaluating activities of the District as a service to management, the Board, and the Audit Committee.

The successful candidate will be offered a one-year contract. The salary and benefits package will be competitive within the region and commensurate with experience and qualifications.

**Position
Responsibilities**

- Plan, organize and direct the District’s Internal Audit Division
- Evaluate internal controls for both school sites and central office departments and make recommendations to increase the efficiency and effectiveness of controls
- Supervise assigned professional staff and provide on-going feedback, coaching, training, and performance evaluations for staff members
- Review all schools and central administration support to schools at appropriate intervals to determine whether schools are efficiently and effectively planning, organizing, directing, and controlling the operation of the school
- Determine the adequacy and effectiveness of the District’s internal accounting and operating control system need of the District’s students • Participate in the planning, design development, implementation, and operation of major computer-based systems as they affect schools to determine whether they are effective
- Conduct periodic audits of computer-based systems and evaluate major data processing systems to determine whether these systems provide adequate technology support to District schools
- Submit annual plans to the CFO for review and approval and to the CEO and Board (upon request)
- Report to appropriate administrative heads the results of audit examinations, findings, and recommendations
- Evaluate plans or actions taken by schools to correct reported conditions for satisfactory disposition of audit findings
- Provide adequate follow-up on recommendations by obtaining written responses to audit reports from department heads to ensure that adequate, effective, and corrective action is taken
- Conduct search and interview for the vacant position of auditor

**Position
Qualifications**

- Bachelor's degree from an accredited college or university required
- Certified Public Accountant required
- A minimum of 3 years internal audit management experience at a professional level; financial and operational audit experience with public entities, especially school districts, preferred
- Knowledge of Auditor of State rules and regulations
- Effective verbal and written communication skills required
- Working knowledge of EDP concepts and ability to use mainframe and microcomputers

**Application
Process**

Qualified candidates are asked to apply online at www.findingleaders.com including the following:

- Letter of interest
- Resume
- Copy of a current Ohio Treasurer Certificate/License
- References and transcripts

Apply at this link: www.findingleaders.com
OR

Send a resume and cover letter to:
Paul.Pendleton1944@Gmail.com or
Vittardi@wowway.com

**Tentative
Timetable**

Application Due Date: November 20, 2023
Finding Leaders Interviews Begin: December 2023
CMSD Interviews Begin: January 2024
CMSD Decision: January 2024
Employment Begins: ASAP

Finding leaders

Contacts

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