

# Barberton Community Foundation. Barberton, Ohio

INVITES APPLICATIONS FOR THE POSITION OF  
EXECUTIVE DIRECTOR

**APPLICATION DUE DATE: October 27, 2023**



**Executive Director:** The Executive Director reports to the Board of Directors and supervises the professional staff. The Executive Director provides professional leadership and assistance to the Board of Directors in all matters related to the Foundation; directs the overall fundraising and development activity; oversees the grant making, communications and administrative activities of the Foundation; and is the face of the Foundation in the community.

## **ABOUT THE FOUNDATION:**

The Barberton Community Foundation (BCF) is dedicated to improving the quality of life for the citizens of Barberton, Ohio. The BCF was created in September 1996 and was funded from the proceeds of the sale of the local community hospital. The BCF is a tax-exempt, nonprofit public charity established under Section 509(a)(3) of the Internal Revenue Code. It is a Type I supporting organization as defined under Section 509(a)(3) and supports the City of Barberton and the Barberton School District. Total assets under management are \$84 million. A 15-member Board of Directors, representing a diverse group of community leaders, plus several ex officio members including the Mayor of Barberton, the President of Barberton City Council and the city school superintendent govern Barberton Community Foundation. The day-to-day operations of the Foundation are managed by a staff of six full-time employees, including the Executive Director.

The foundation is seeking applicants for the position of Executive Director. The new leader will assist the foundation in achieving its vision, mission, goals and strategies. The salary and benefits will be competitive with similar positions in the area.

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Established in 1996, Barberton Community Foundation has awarded over 8,500 grants and scholarships totaling more than \$109 million since its inception. The Foundation strives to improve the quality of life for Barberton residents by providing leadership on vital issues, fostering collaboration, and creating a legacy of giving to do good.

The Foundation strengthens the community for current and future generations by proactively directing its grant dollars to the community's greatest needs. A bachelor's degree is required; a graduate degree is preferred.

## APPLICATION PROCESS:

Qualified candidates are asked to go to the Finding Leaders website for additional application information [www.findingleaders.com](http://www.findingleaders.com)

[or send a resume and a cover letter to Paul.Pendleton1944@gmail.com](mailto:Paul.Pendleton1944@gmail.com)

## TENTATIVE TIMETABLE:

Application Due Date: Oct. 27, 2023

Finding Leaders Interviews Begin: Week of Oct. 30

First Round Board Interviews Begin: Week of Nov. 6

Second Round Interviews and Decision: Week of Nov. 30

Employment Begins: January 1, 2024 or ASAP



FINDING  
LEADERS

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Finding Leaders

8471 Waterside Drive,  
Sagamore Hills, OH 44067  
Phone: 216-225-2787

## CONTACTS AT FINDING LEADERS:

Patti Cleary 330-608-1353 [cleary.patti@gmail.com](mailto:cleary.patti@gmail.com)

Neil Roseberry 216-469-0375 [neil.roseberry@gmail.com](mailto:neil.roseberry@gmail.com)

Paul Pendleton 216-225-2787 [pendlent@aol.com](mailto:pendlent@aol.com)



BARBERTON  
COMMUNITY FOUNDATION

460 W. Paige Avenue  
Barberton, Ohio 44203