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Marion Community Foundation Invites Applications for the Position of President and CEO

Overview

Marion Community Foundation, a 501(c)(3) organization serving Marion County, Ohio, seeks a new President and CEO to provide leadership and support to the staff, Board of Trustees, donors, area charities and the community at large. As a nonprofit devoted to improving the quality of life in Marion County, the Foundation:

- Seeks to fulfill its mission through philanthropy, leadership, and civic engagement;
- Sees its vision as one that incorporates a generous, educated, healthy, collaborative and vibrant community; and
- Works with donors, community leaders, and other stakeholders to determine needs and ways to meet the challenges of the community.

With roots reaching back to 1957 with the ownership of hospital and clinic buildings, it was the sale of these assets to 1998, which, along with large estate gifts and community endowments, the Marion Community Foundation was officially organized in May 1998.

In 2023, Marion Community Foundation celebrated its Silver Anniversary, its first 25 years serving the communities of Marion County. It manages assets of \$60 million in 450+ charitable endowment funds and has cumulatively awarded nearly \$25 million in scholarships and grants. It continues to grow annually, adding 20-30 new funds and awarding more than \$2.5 million to students and worthy, local causes.

Marion Community Foundation's 15-member Board of Trustees seeks a new President and CEO to continue the work as a public charity, dedicated to improving the quality of life in Marion County.

The President and CEO reports to the Board of Trustees and is responsible for growing the impact and influence of the Foundation throughout Marion County. The President and CEO mentors and supports the Foundation staff, and provides professional leadership and assistance to the Board of Trustees in all matters related to the Foundation, as well as providing leadership and support to area charities and the community at large.

A top priority for the President and CEO is to expand and manage relationships with donors, professional advisors, community leaders, and key nonprofit agencies throughout Marion County, with the goal of increasing the Foundation's philanthropic assets by linking people with the charitable needs and programs that matter most to them, as well as with key community priorities.

Another key priority is the development of a strategic planning process to apply innovative thinking and performance measurements to analyze and support strategic decision-making and continually foster a culture that encourages collaboration, diversity, and inclusion.

A salary commensurate with duties and responsibility will be provided.

The Major Duties:

- Ability to cultivate relationships with the Board of Trustees and leads Board development activities;
- Carry out the policies established by the Board of Trustees;
- Coordinate, staff and is an ex-officio member of the Board and all committees;
- In collaboration with the Board of Trustees, the staff, and other key stakeholders, the President and CEO develops and executes the Foundation's strategic plan, long-term goals, and operational plans;
- Demonstrated knowledge of and passion for the work of public charities and community philanthropy;
- Demonstrated leadership and success in fundraising through the cultivation of donors.
- Ability to serve as the public face of the organization to the community, representing the foundation in the community;
- Promote the Foundation's visibility through participation and membership in community forums, civic organizations, and activities that align with the Foundation's mission and vision, as well as working with contracted public relations consultants;
- A leadership role in determining the community's needs and seeking resources to meet those needs;
- Knowledge of effective nonprofit governance practices and first-hand experience with nonprofit organizations;
- Lead day-to-day operation of the foundation, including fiscal management, program development and implementation, and supervision of staff; and
- Work with contracted bookkeeper/accountant to provide accurate and timely financial reporting of the organization's status and to ensure all fiscal and legal requirements are met.

Position Requirements:

- Bachelor's degree in a related field, Master's degree a plus;
- Minimum of five years in an administrative role;
- Experience in volunteer management;
- Excellent organization skills;
- Proven excellence in public relations and donor relations;
- Understanding of the private nonprofit sector;
- Proven communication skills – verbal and written – with experience in public speaking;
- Basic understanding of business and investment concepts;
- Previous experience in planned giving;
- **The Board of Trustees requests that the candidate selected for this position live, or be prepared to move to Marion County, Ohio. A relocation allowance will be available.**



To Apply:

To apply, please submit a cover letter, resume, three references, and salary requirements to:

Finding Leaders / MCC

suzallen1008@gmail.com or

neil.roseberry@gmail.com

For more information, visit www.findingleaders.com.

Important Information:

Incomplete applications (applications without all the required information) will not be accepted.

Marion Community Foundation is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.

Tentative Timetable

- Application Deadline - **March 8, 2024**
- Interviews Begin - **March 29, 2024**
- Candidate Selected - **April 12, 2024**



About Marion County

Marion County, located in North Central Ohio, is a picturesque city with a vibrant downtown. It encompasses 404 square miles and has a population of over 65,000. Its county seat, the City of Marion, is a short 50-mile drive to Columbus, Ohio.



About Finding Leaders

Finding Leaders is a national consulting firm specializing in finding the right person for an organization and its culture, helping the organization strategically plan its future, and build its leadership capacity.