

**BROOKFIELD LOCAL SCHOOL DISTRICT
JOB POSTING**

POSITION: SCHOOL TREASURER/CFO

DATE POSTED: 7/5/2022

DATE CLOSING: 7/18/2022

Qualifications:

- Knowledge of fiscal procedures, school finance, financial forecasting and business operations.
- Appropriate computer accounting skills, including the ability to generate required financial reports and experience with **eFinancePlus** is preferred.
- Ability to develop both short- and long-range financial forecasts.
- Leadership and team membership skills.
- Knowledge of GAAP accounting.
- Experience with grants, state and federal programs, and purchasing and other cooperative consortia.
- Experience with contract negotiations preferred.
- Skills necessary to successfully interact with the board, superintendent, staff and community members on financial issues.
- Ability to develop and nurture ongoing relationships with stakeholders.
- Positive personality with a high degree of integrity, honesty, enthusiasm, energy and dedication.
- Character and professionalism that reflects well upon the school district.
- Excellent communication skills, both oral and written.
- Supervise and coordinate the work of Treasurer's office staff.
- Hold an Ohio School Treasurer's license.
- Experience as a treasurer in an Ohio public school district is preferred.
- Successful BCII & FBI background checks prior to employment.

Tentative Timeline

Application Materials Due	7/18/2022
Initial Interviews	7/25/2022
Final Interviews	8/3/2022
Action to Employ	8/17/2022

Application Process:

All interested candidates should send a letter of interest, resume including contact information for professional/personal references, credentials, and current letters of reference to:

Sarah Kurpe, Board President
TREASURER APPLICATION
614 Bedford Road, SE
Brookfield, OH 44403